

COMP

3



6

Revising

LEARNING OUTCOMES

- 1 **Assess the state of your draft**
- 2 **Revise for ideas and organization**
- 3 **Revise for voice and style**
- 4 **Address paragraph issues**
- 5 **Revise collaboratively**
- 6 **Use the writing center**

Assess the Stage of Your Draft

- Revisit the rhetorical situation
 - *Consider your role*
 - *Think about your subject*
 - *Remember your purpose*
 - *Check the form*
 - *Consider your audience and think about the context*
- Reconsider your overall approach
 - *Is the topic worn out?*



Assess the Stage of Your Draft

- *Is the approach stale?*
- *Is your voice predictable or fake?*
- *Does the draft sound boring?*
- *Is the essay formulaic?*

Revise for Ideas & Organization

- Examine your ideas
 - *Complete thinking - Answer readers' basic questions*
 - *Clear thesis - Ensure writing centers on one main issue*
- Examine your organization
 - *Overall plan*
 - *Opening ideas*
 - *Flow of ideas*
 - *Closing ideas*



Revise for Voice & Style

- Check the level of commitment
- Check the intensity of your writing
- Develop an academic style
 - *Personal pronouns*
 - *Technical terms and jargon*
 - *Level of formality*
 - *Unnecessary qualifiers*
- Know when to use passive voice

Address Paragraph Issues

- Remember the basics – A paragraph is a concise unit of thought
 - *Organized around a controlling idea*
 - *Consists of supporting sentences*
 - *Concludes with summary of main points*
 - *Serves a specific function*
- Keep the purpose in mind
 - *Function fulfilled by paragraph*
 - *Division or combination*
 - *Smooth flow*

Address Paragraph Issues

- Check for unity
 - *Topic sentence*
 - *Placement of topic sentence*
 - *Using supporting sentences*
 - *Consistent focus*
- Check for coherence
 - *Effective repetition - Synonyms and parallelism*
 - *Clear transitions*
 - *Transitions and linking words*



Address Paragraph Issues

- Check for completeness
 - *Supporting details - Facts, anecdotes, analyses, paraphrases, statistics quotations, explanations, comparisons, examples, definitions, summaries, and analogies*
 - *Specific details*

Revise Collaboratively

- Feedback from interested audience or members of writing groups
- Know your role
- Provide appropriate feedback
 - *Basic description*
 - *Summary evaluation*
 - *Thorough critique*
- Respond according to a plan
 - *OAQS method - Observe, appreciate, question, suggest*

Revise Collaboratively

- Reviewers should ask questions to writers to help them:
 - *Reflect on their purpose*
 - *Focus their thoughts*
 - *Think about their information*
 - *With openings and closings*

Use the Writing Center

Adviser's Job	Your Job
Make you feel at home	Be respectful
Discuss your needs	Be ready to work
Help you choose a topic	Decide on a topic
Discuss your purpose and audience	Know your purpose and audience
Help you generate ideas	Embrace the best ideas
Help you develop your logic	Consider other points of view; stretch your own perspective
Help you understand how to research your material	Do the research
Read your draft	Share your writing
Identify problems in organization, logic, expression, and format	Recognize and fix problems
Teach ways to correct weaknesses	Learn important principles
Help you with grammar, usage, diction, vocabulary, and mechanics	Correct all errors

SUMMARY

- Revising is all about getting perspective
- Next we need to figure out how to make improvements
- Chapter provides strategies for focusing on global traits of writing
 - *Ideas*
 - *Organization*
 - *Voice*

