

COMP

3



5

Drafting

LEARNING OUTCOMES

- 1 Review your writing situation
- 2 Opening: Introduce your topic and line of thinking
- 3 Middle: Develop and support your main points
- 4 Closing: Complete, clarify, and unify your message



Rhetorical Situation for Drafting

- Think about the role
 - *Role of the writer needs to be identified*
 - Student, citizen, friend, member of a scholarly community
 - *Voice that represents the role of the writer should be used*

Rhetorical Situation for Drafting

- Focus on the subject
 - *Use the outline as a guide*
 - *Practice free writing, caring less about neatness and correctness*
 - *Include details until a logical stopping point is reached*
 - *Use a writing plan or any graphics produced*
 - *Finish a draft in one or two sittings*
 - *Use a natural voice*



Rhetorical Situation for Drafting

- Reconsider the purpose
 - *Review the task that needs to be accomplished by the writing*
 - *Consider what the writing needs to convey and how*
- Reconsider the audience
 - *Identify the readers, along with their knowledge and attitude towards the topic*



Rhetorical Situation for Drafting

- Understand the form and context
 - *Type of writing*
 - *Weight of the assignment*
 - *Assessment issues*

Things Accomplished by Opening Paragraph

- Ways to engage the reader
 - *State lesser-known facts about the topic*
 - *Ask a challenging question*
 - *Present a thought-provoking quotation*
 - *Tell a brief, revealing story*
- Establish a direction
 - *Recognize the topic*
 - *Link the topic by displaying its importance*
 - *Acknowledge views of other people*



Things Accomplished by Opening Paragraph

- State the point
 - *Narrow the focus*
 - *Raise a question*
 - *State the thesis*



Weak Opening

- Lacks details of interest
- Fails to establish a clear focus for the essay
- Inability to hint at a central issue
- Fails to present a compelling case for the readers to continue reading



Strong Opening

- Gains readers' attention
- Describes the subject
- Provides background information
- Poses a question leading to a statement of the thesis

Middle: Develop and Support the Main Points

- Ways to advance the thesis
 - *Explain - Give facts, details, and examples*
 - *Narrate - Share a story to explain an idea*
 - *Describe - Give details about how something works*
 - *Define - Identify the meaning of a idea*
 - *Analyze - Examine the parts for better understanding*
 - *Compare - Provide examples*

Middle: Develop and Support the Main Points

- *Argue - Use logic and evidence to prove the facts*
- *Reflect - Express thoughts*
- *Cite authorities - Add expert analysis*
- **Ways of testing the ideas**
 - *Pose questions*
 - *Consider alternatives*
 - *Answer objections*

Middle: Develop and Support the Main Points

- Build a structure
 - *Design paragraphs which develop and improve the thesis clearly and logically*
- Arrange supporting details
 - *Definition - Provides a term's denotation and connotation*
 - *Illustration - Supports an idea with reasons, facts, and details*
 - *Analogy - Comparison used to explain a complex phenomenon*
 - *Narration - Used to relate an anecdote*

Middle: Develop and Support the Main Points

- *Cause and effect - Shows how events are linked to their results*
- *Process*
- *Chronological order - Presents steps in a process*
- *Classification - Places subject in its appropriate category*
- *Climax - Method to present details and provide the conclusion drawn*
- *Compare-contrast - Used to show how two or more subjects are same and different*

Closing

- Reassert the main point
 - *Remind the reader*
 - *Rephrase the thesis*
- Strategies to gain the reader's acceptance
 - *Show the implications*
 - *Project where the topic goes or leads*
 - *List the benefits*
- Complete and unify the message
 - *Involves advancing the purpose and thesis*

SUMMARY

- Main objective of drafting is to get ideas down
 - *Improving the writing can be done later*
- Chapter provides information and advice about creating and arranging information
 - *Opening*
 - *Middle*
 - *Closing*

