

COMP

3



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One
Writer's
Process

LEARNING OUTCOMES

- 1 Understand the assignment
- 2 Explore your topic and plan the writing
- 3 Write a first draft
- 4 Revise the draft
- 5 Seek a reviewer's response
- 6 Edit the writing for style
- 7 Edit the writing for correctness
- 8 Check for documentation and page-design problems



Understanding the Assignment

- Role
- Subject
- Purpose
- Form
- Audience
- Context



Exploring the Topic

- Cluster
 - *Draw from memories, experiences, and readings*
 - *List related ideas*
 - *Distinguish the topic from ideas and details*
- Freewriting - Write about the topic
- Narrowed topic - Rephrase assignment topic based on freewriting



Exploring the Topic

- Answer the journalistic questions
 - *Who?*
 - *What?*
 - *Where?*
 - *When?*
 - *Why?*
 - *How?*



Researching on the Topic

- Collect details of the paper
- Record the essential data on each source
- List specific details related to each topic

Organizing the Writing

- Choose a pattern that best suits the writing purpose
- Patterns
 - *Chronological*
 - *Logical*
 - *Spatial*
 - *Cause-effect*
 - *Classification*
 - *Comparison-contrast*
 - *Problem-solution*

Writing a First Draft

Compose opening, middle, and closing paragraphs

Add a working title

Catch reader's attention

Introduce the subject in the thesis statement

Describe the subject

Indicate some source material with a citation

Draw solutions



Revising the Draft

- Look at global issues
 - *Ideas, organization, and voice*
- Write notes to help keep thoughts together
- Ensure thesis continues to fit the paper
- Eliminate clichés



Seeking a Reviewer's Response

- Ask a peer to review the work
- Pay attention to the comments made
- Make additional changes
 - *Includes writing a new opening and closing*



Editing for Style and Correctness

- Read aloud to check for clarity and smoothness
- Rewrite or combine choppy sentences
- Delete unnecessary words
- Correct spelling errors
- Add punctuation
- Include words for clarity

Checking for Documentation

- Consider revising the title
- Emphasize the main idea
- Use appropriate font and type size
- Use title and page number on each page
- Back supporting point with reasoning and evidence

Checking for Documentation



Give credit throughout the paper

Restate the thesis in the last sentence

List sources in alphabetical order

Ensure each entry follows the standard for content, format, and punctuation



Documentation Styles

- APA style - Standard for the social sciences
 - *Psychology*
 - *Sociology*
 - *Political science*
 - *Education*
- MLA style - Standard for English and some humanities

SUMMARY

- An essay is an attempt to understand a topic more deeply and clearly
- It's a tool for discovering and communicating
- Writing process includes understanding and exploring the topic, writing and revising the draft, editing the writing and documentation

