

Microsoft[®] Office 2013

First Course

Second Course

Third Course

Internet Explorer 10
UNIT A

Getting Started with Internet Explorer 10





Objectives

- Understand Web browsers
- Explore the browser
- View and navigate Web pages
- Use tabbed browsing



Objectives

- Save favorite Web pages
- Browse safely
- Search for information
- Share information



Understand Web Browsers

- The **World Wide Web** (the **Web** or **WWW**) is a part of the Internet containing linked Web pages
- A **Web browser** is a software program used to access and display Web pages
- **Internet Explorer** is a popular Web browser



Understand Web Browsers

- Web pages contain highlighted text or graphics called **hyperlinks** or **links**
 - Hyperlinks open other Web pages
 - Example: www.questspecialtytravel.com
- A **Web site** is a group of Web pages
- A **search engine** is a special Web site that helps find other Web sites



Understand Web Browsers

Using Internet Explorer, you can:

- Display Web sites
- Search the Web for information
- Play audio and video clips
- Save, share, e-mail, or print Web page text and graphics

Understand Web Browsers

- Windows 8 provides two versions of Internet Explorer:
 - Desktop version - covered in this unit
 - Metro version – designed for tablet computer users who gesture with fingers and a stylus rather than keyboard and mouse

Understand Web Browsers



A web page



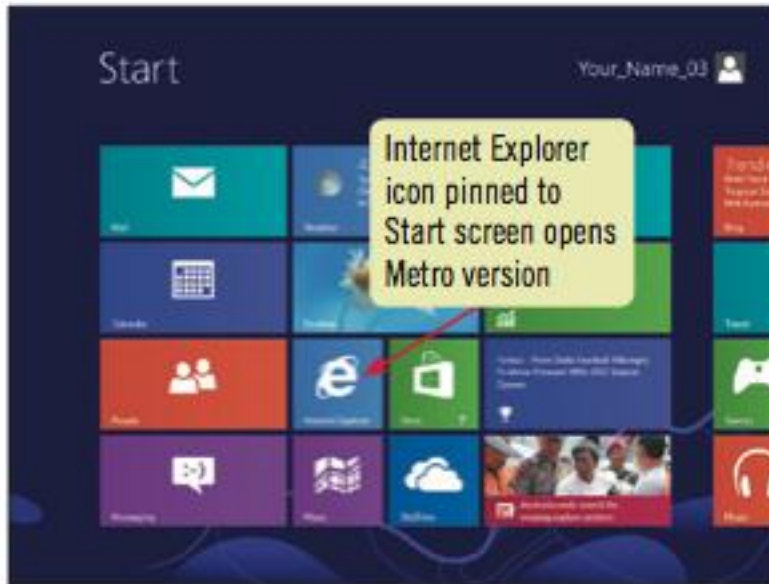
Explore the Browser

- Locate the Internet Explorer icon
 - Start menu or desktop icon
- Home page appears
 - A **home page** is the first page that opens every time you start Internet Explorer

Explore the Browser

- Elements of the Internet Explorer browser window:
 - Vertical scroll bar
 - Scroll box
 - Address bar
 - Navigation buttons
 - View favorites, feeds, and history button
 - Tools button
 - Home button
 - Tabs
 - Search box
 - Search button
 - Menu bar
 - Command bar

Explore the Browser



Internet Explorer button

Explore the Browser



Status bar

Elements of the Internet Explorer window

Explore the Browser











- Status bar
 - Provides information as you use Internet Explorer
 - Zoom level button on right side

View and Navigate Web Pages

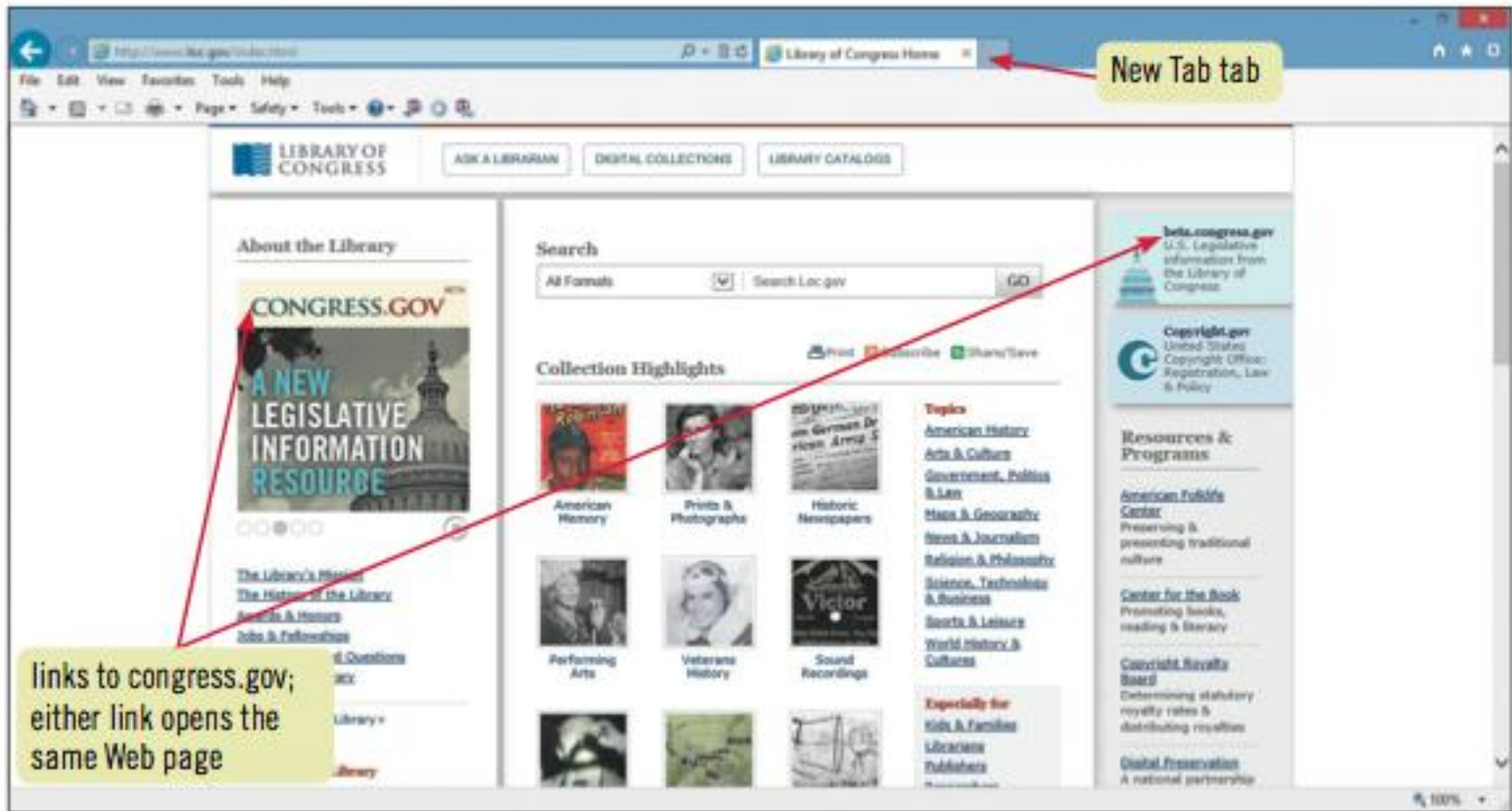
- **Hyperlinks** let you navigate to other Web pages on the same site or a different site
 - word
 - Phrase
 - image
- Can also use navigation tools in Internet Explorer to move around the Web
 - Forward and Back buttons

View and Navigate Web Pages

- A sampling of Internet Explorer 10 buttons

name	button	description	name	button	description
Search		Searches for Web sites	Home		Opens the home page
Show Address bar Autocomplete		Displays links grouped as Recent, History, and Favorites	Feeds		Adds current RSS feed to Favorites Center
Security report		Displays Web site security information	Read mail		Starts Microsoft Outlook (if installed)
Compatibility		Click to correct problems for pages made for old browsers	Print		Prints current Web page
Refresh		Refreshes the contents of current page	Help		Displays a Help Web site for Internet Explorer

View and Navigate Web Pages



Home page for the Library of Congress

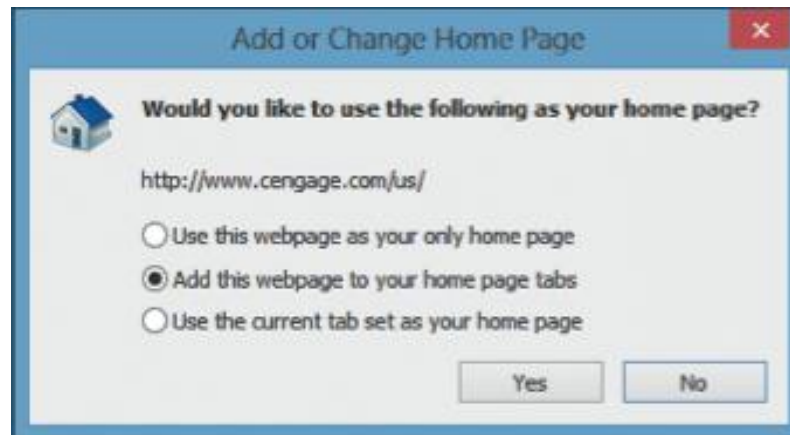
View and Navigate Web Pages



United States Legislative Information Web site

View and Navigate Web Pages

- **Setting the home page**
 - Open the Web page you want to be your new home page
 - Click the Home button list arrow, and click Add or Change home page.



Add or Change Home Page

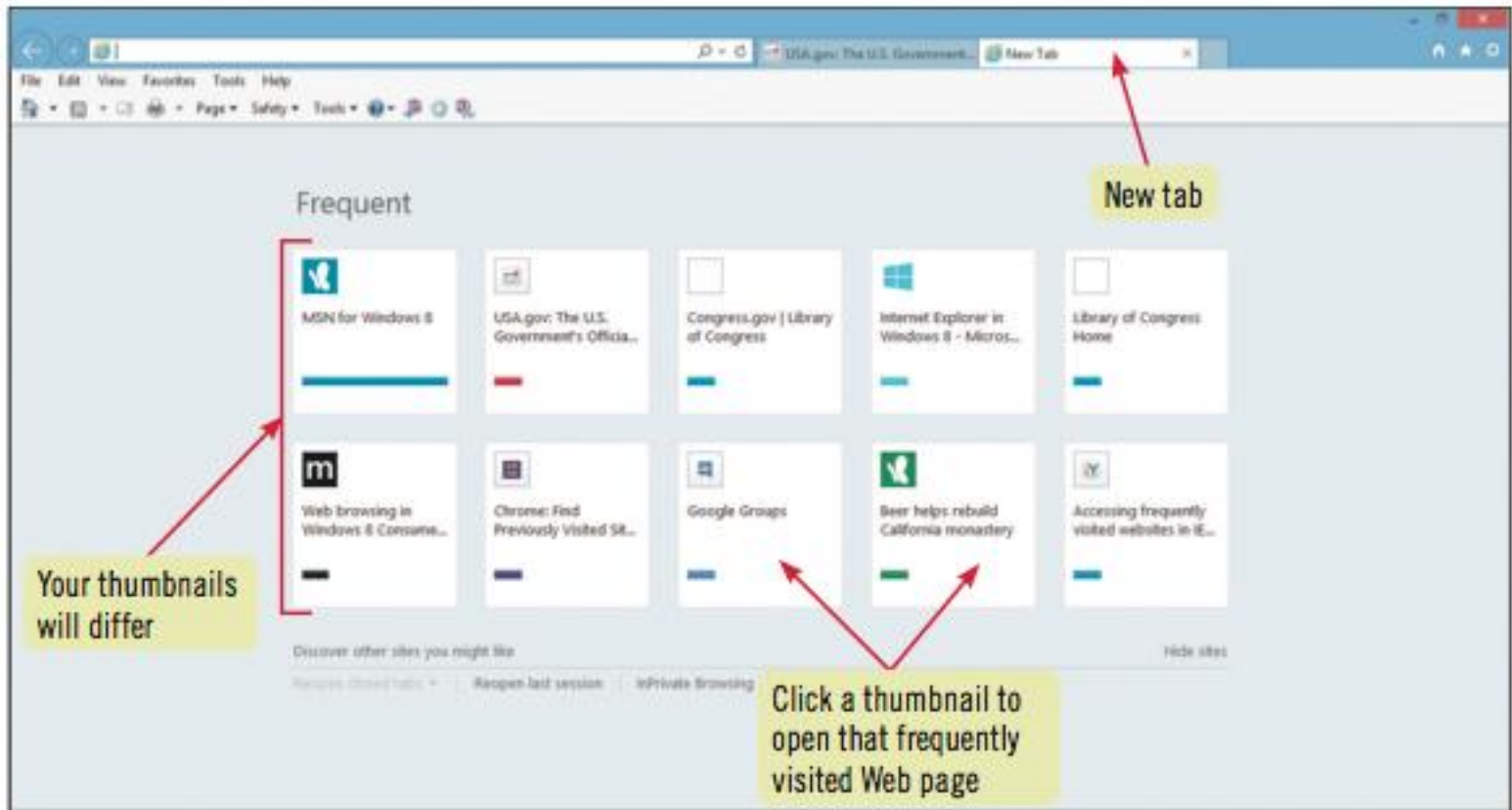
Use Tabbed Browsing

- You can open several Internet Web page windows at the same time
- Each Web page accessible by clicking the tab



Tabbed browsing

Use Tabbed Browsing



New tab showing links to frequently visited sites

Use Tabbed Browsing

- **Understanding URLs**
 - **Every Web page has a URL**

<http://www.nps.gov/yose/index.htm>

Web
protocol
standard

Web
server
name

Domain
name

Top-level
domain

Folder
name

Document name
and file extension

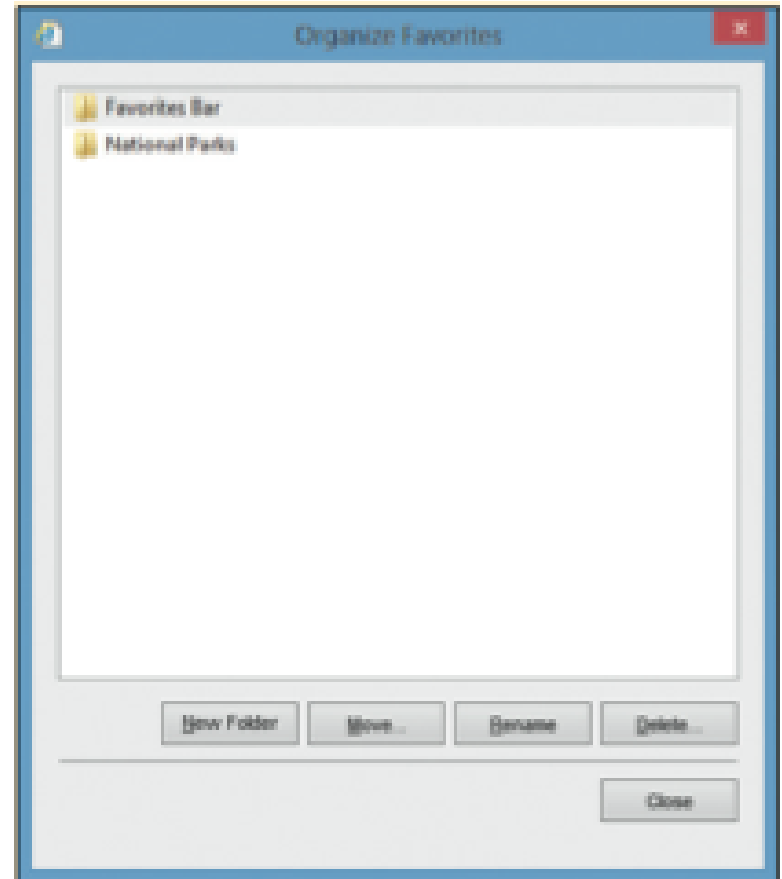
Save Favorite Web Pages

- Use the **Favorites list** and the **Favorites Center** to create your own list of favorite Web sites



Save Favorite Web Pages

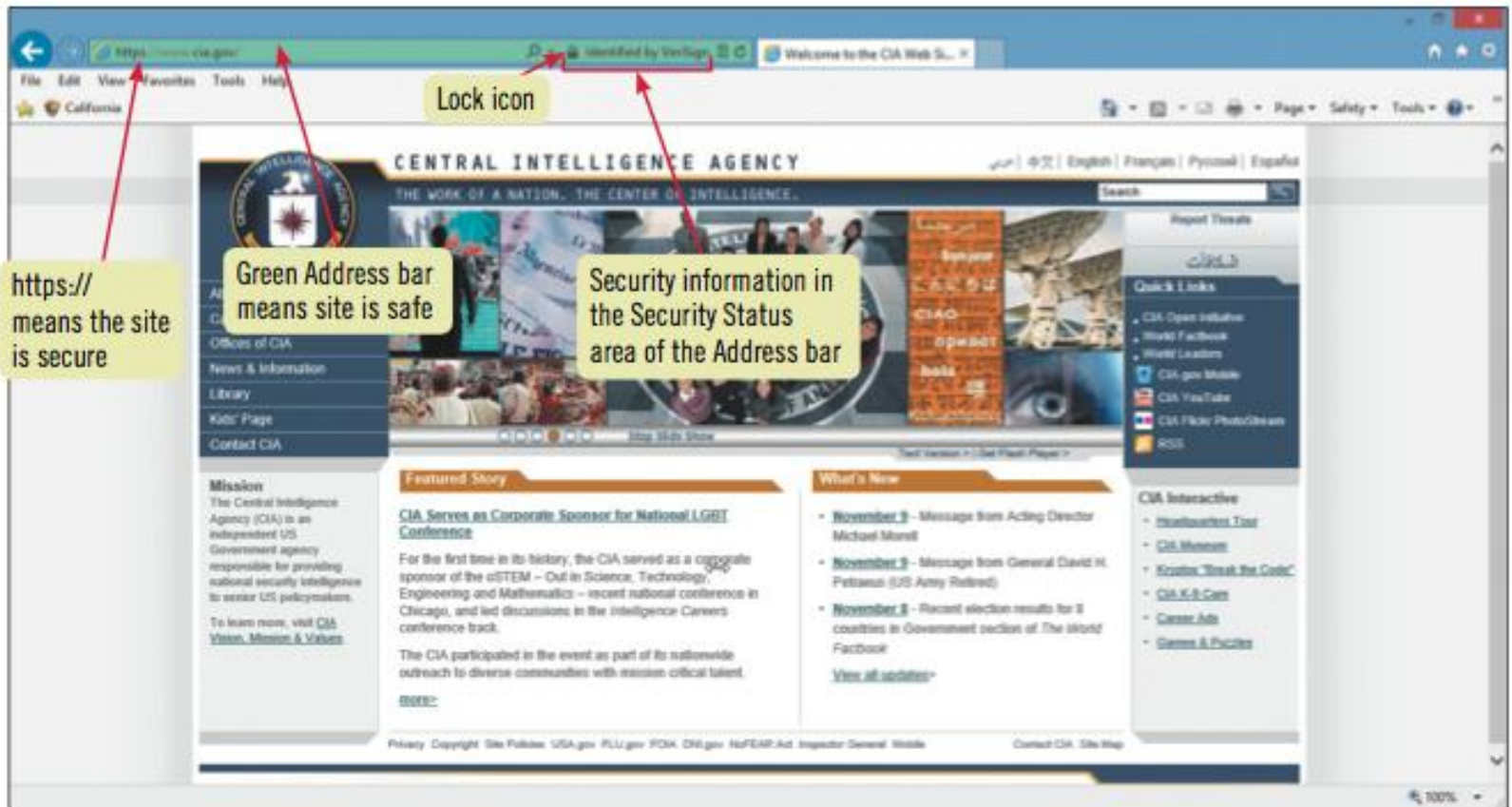
- Use the Organize Favorites dialog box to manage the Favorites list



Browse Safely

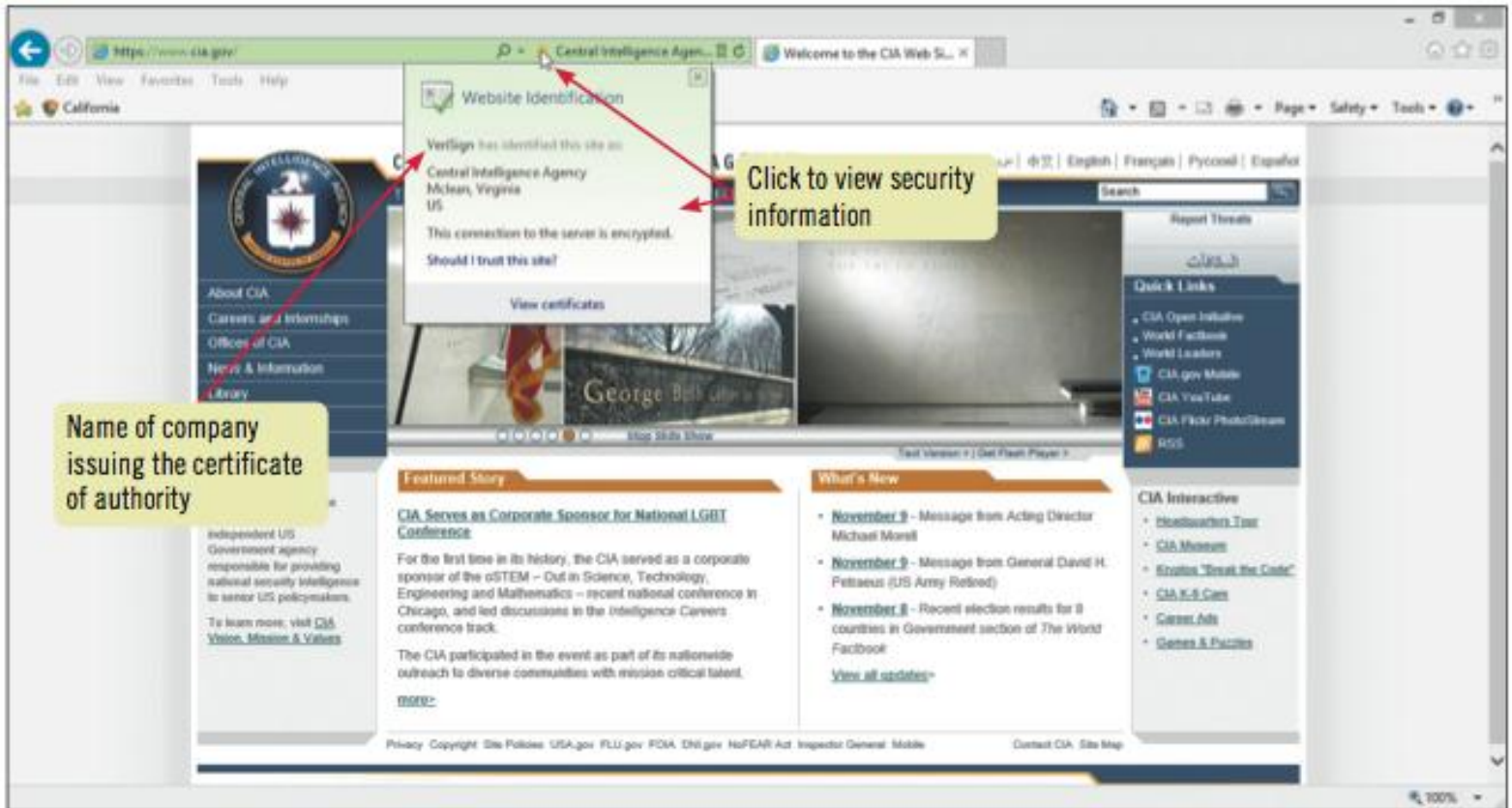
- Risks of Browsing
 - Privacy at risk
 - Computer could become infected with a virus
 - Identity theft
 - **InPrivate Browsing:** view Web sites without browser saving personal information
 - **SmartScreen Filter:** identifies potentially unsafe sites you visit
 - **Internet Security properites:** let you set the security levels for trusted sites
 - **Digital Certificate:** verifies the identity of a person or indicates the security of a Web site

Browse Safely



A secure Web site

Browse Safely



Security information for the Web site



Browse Safely

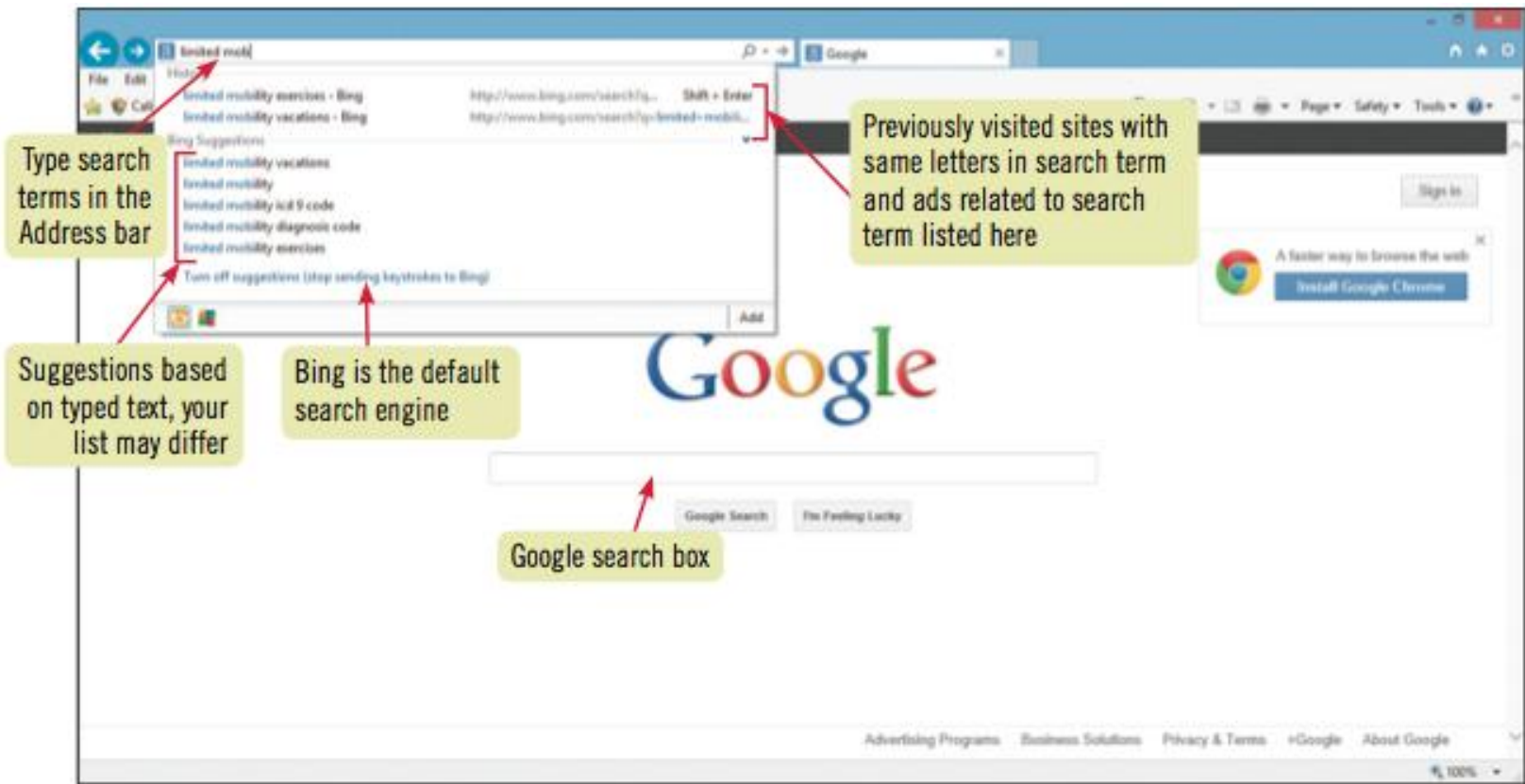
- **Phishing** is an illicit activity where people send you fraudulent Web sites to gather your personal information for possible illegal purposes.
- **SmartScreen Filter** is a feature in Internet Explorer 10 that helps detect phishing Web sites.

Search For Information

Search options:

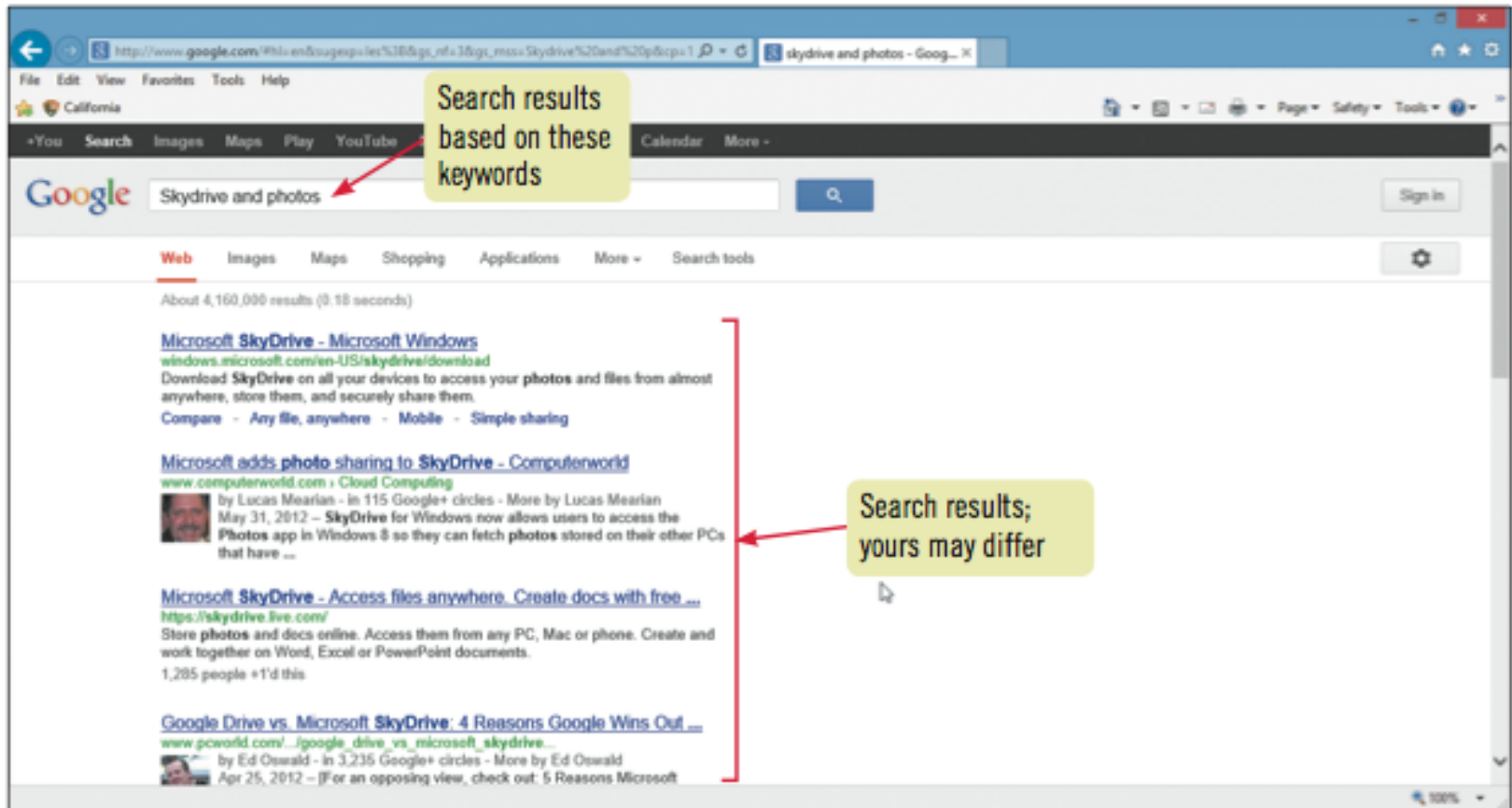
- Enter **keywords** in the **Address bar**
- Enter **keywords** in the **Search box**
- Use **search engines**
 - Bing
 - Google
 - Yahoo! Search

Search For Information



Using the Address bar to conduct a search

Search For Information



Search results using Google search engine

Search For Information

Blocking pop-ups:

- **Pop-ups** are windows that open on your screen as you visit Web sites, generally to advertise products that you might or might not want
- Internet Explorer comes with a built-in Pop-up Blocker
- Pop-up Blocker can be turned on or off



Summary

- Understanding Web browsers
- Exploring the browser
- Viewing and navigating Web pages
- Using tabbed browsing



Summary

- Saving favorite Web pages
- Browsing safely
- Searching for information
- Sharing information