

# Introduction to Career Planning

## Syllabus

**Textbook:** Creating Career Success, 1st Edition

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**Credit:** 1/2

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### **Course Description:**

Career Planning teaches students how to prepare and plan for successful careers. Skills are developed which provide tools to evaluate, explore, and make good decisions to launch an appropriate career.

**Attendance login requirements:** Students must log into class at the scheduled class time and remain until class ends. Student must attend class 165 days per year.

**Homework:** Homework assignments will be given at the discretion of the instructor.

**Class Participation:** All class participation will be online. Instructor will give written feedback on progress and acceptable work directly to student online.

### **Course Grade Policy:**

90-100 average = A

80-89 average = B

70-79 average = c

60-69 average =D

## **Semester I or II**

[Chapter 1 Prepare](#)

[Chapter 2 Skills](#)

[Chapter 3 Preferences](#)

[Chapter 4 Values](#)

[Chapter 5 Explore](#)

## **Mid-Course Exam**

[Chapter 6 Relationships](#)

[Chapter 7 Decision Making](#)

[Chapter 8 Tools](#)

[Chapter 9 Launch](#)

[Chapter 10 Career Management](#)

## **Final Exam**