

# CREATING CAREER SUCCESS

A Flexible Plan for  
the World of Work

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## Chapter 10: Career Management

# Let's discuss



Maridav

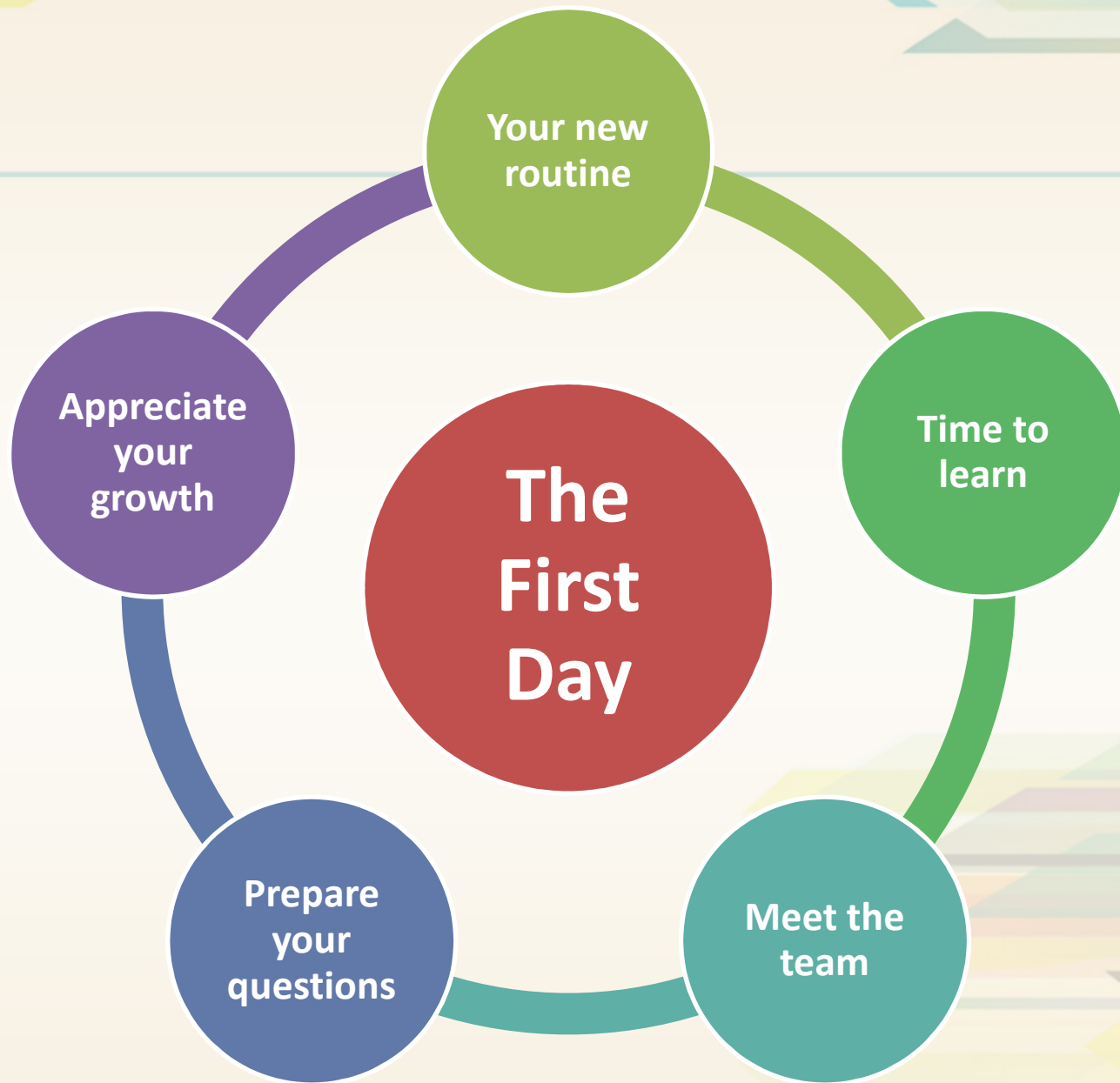
"After climbing a great hill, one only finds that there are many more hills to climb."

~Nelson Mandela

# Professionalism in the Workplace



iQoncept



# Your first year

Focus on the big picture

Use emotional intelligence at work

Manage from below

Stay on task

Take initiative

Build strong relationships

Develop a positive reputation

Become a good team member

Understand your organization's culture

Master your job and build your career

# Benefits of a mentor

**Give advice  
on  
transitioning  
to  
workplace**

**Teach  
expectations  
of  
junior staff**

**Serve as  
role model**

**Improve job  
placement  
and  
compensation**

**Increase  
promotions**



Tonis Pan

Mutual Trust



Lightspring

Do more than thank your mentor - give back

Be a great mentee

Listen and follow through



Rafal Olechowski

Understand the role of culture



Dmitriy Shironosov

# Tech Savvy:

## Technology and your daily work experience



nmedia

Stay up to date on technology

Expect technology's impact to evolve



iQConcept

Decide which new technologies to learn

Develop strategies to avoid email overload



Tom Wang



alphaspirit



# Embracing Differences: Harassment in the Workplace

"Conduct that is based on race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability or genetic information"

May involve:

- Sexual harassment
- Racial harassment
- Bullying
- Other types of behavior

Becomes unlawful when:

- Enduring the offensive conduct becomes a condition of continued employment or
- Conduct is severe or pervasive enough to create a work environment considered intimidating, hostile, or abusive



# Financial planning basics

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**Develop financial goals**

**Create a budget**

**Financing your education**

**Debt and investments, assets and liabilities**

**Understand your credit rating**

# Work with Awareness: Lifelong Learning



# The Life You Want Now ... And in the Future

Your future self

Work-life balance

- Enjoy the journey
- Flexibility and balance
- Careers that balance work and life

Creating ongoing career success

# Thought questions

- How will you define career success now, and in the future?
- What will you do to ensure your professionalism is evident?
- How will you build and nurture relationships in your career?
- What will you do to engage in lifelong learning?
- How will you balance your personal and professional life?